

**M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust)**  
Implementing Agency: **PRADAN**

Office: Kabita Sing, Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, West Bengal -721501

**Mobile:** +91-9199772204, **Email:** [ashishchakraborty@pradan.net](mailto:ashishchakraborty@pradan.net)

**Re-Tender Notice**  
**No. SFURTI/PRADAN/02/2022-23 dt.28.11.2022**

For and on behalf of M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust), sealed tenders are invited from reputed Suppliers for Supply, Installation and Trial Running Of Machineries And Equipment's For Jungal Mahal Cluster the details are mentioned below:

| SL. No. | Name of the Machine  | Quantity | Specification  |
|---------|--|----------|--|
| 1       | Off Grid Solar installation in BSPU                        | 1        | Solar Off-Grid System with 5 kWp Solar Plant, 7.5 kVA inverter 19200 Vah   |
| 2       | Tractor Mounted Compost Aerators (Turner) Machine (Heavy). | 2        | 1. Router Dia - 16" pipe 7mm Carbon Steel Blades 7mm to 80mm to 200mm. (44 Piece)<br>2. Router Box Length – 2550mm Router Box Width 1250mm Box Sheet 3mm<br>3. Hydraulic Vole, Water Pump Double Ampler 1.5", Dust Cover Flat Ballet Ahead & Aback. & stone safety cover<br>4. 2000Ltr. Water Tank, Weight Box.<br>5. Router Box inland favour koting, Router aloft favour koting.<br>6. 14 Ply Tayer 7-00-16 Three Piece, Gear Box Heavy Haandi Steel Mix, Crond 27 DP<br>7. Hydraulic Jack Cylinder 1 Pcs. 45mm to 90mm +100mm, 1375mm.<br>8. Hydraulic Control Vole.<br>9. Tool Box, Tool Kit, Water Level<br>10. Chanel Chassis Weight 545 Kg.<br>11. Wheal Hub Heavy Steel Mix.<br>12. Router Box Chanel 5" to 2.5"<br>13. Water Supply nylon pipe steel wire.<br>14. Nut Bolt TVS.<br>15. Cross & Baring Heavy<br>16. Campleen & Jhari Excel Heard Steel |

The retender Schedule can be downloaded at free of cost from the website [www.tdf.org.in](http://www.tdf.org.in) up to 5.00 PM on 09.12.2022. The last date for submission of tenders is upto 1.00 P.M on 10.12.2022 and the same will be opened on the same day at 2.00 PM. The tender document shall be submitted at the Site Office of PRADAN, Silda, Block- Binpur-II, District- Jhargram, West Bengal -721515.

**Integrator PRADAN**

**M/s. Jungal Mahal Mahila Tasar Chasir Dal  
Community Trust (JMMTCDC Trust)**

*(Implementing Agency -PRADAN)*

**Office: Kabita Sing, Village-Shyamnagar, P.O-Borsole,  
Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram,  
West Bengal -721501**

**Mobile: +91-9199772204, Email: [ashishchakraborty@pradan.net](mailto:ashishchakraborty@pradan.net)**

**RE-TENDER DOCUMENT**

**TENDER REFERENCE No. SFURTI/PRADAN/02/2022-23**

**TENDER FOR THE SUPPLY, INSTALLATION AND  
TRIAL RUNNING OF MACHINERIES AND  
EQUIPMENTS FOR JUNGAL MAHAL CLUSTER**

|   |                      |
|---|----------------------|
| Date & Time of Release of Tender                      | 28.11.2022, 11.00 AM |
| Date & Time of Pre-Bid Meeting                        | 02.12.2022, 04.00 PM |
| Last Date & Time for Submission of Bid                | 10.12.2022, 01.00 PM |
| Date & Time of Opening of Bid<br>(Technical bid only) | 10.12.2022, 02.00 PM |

***Technical Agency (SFURTI)***

***Tasar Development Foundation***

**E-mail: [shamshad.tdf@gmail.com](mailto:shamshad.tdf@gmail.com) Website: [www.tdf.org.in](http://www.tdf.org.in)**

Sealed tenders under Double bid (Technical and Financial Bid) are invited from Licensed Manufacturers/ Suppliers for Supply, Installation and Trial Running of Machineries and Equipment at the Jungal Mahal Tasar cluster

**Tender No.:** SFURTI/PRADAN/02/2022-23

**Name of work:** Purchasing of Machineries and equipment's

**Estimated Amount:** Rs. 21.40 Lakhs (Rupees Twenty-One lakh and forty thousand only) inclusive of all taxes

**Duration of work:** 100 Days About the

**Project:** SFURTI Project (MSME Govt. Of India) Implemented by PRADAN

**Location:** Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, W.B - 721501  
**Qualification of Supplier:** Registered Supplier holding valid and compliant GST registration along with all relevant documents.

**Specification:** - Cost inclusive of transportation, installation, electrification, trial run with success, test certification and all applicable taxes. - The cost should include the warranty/guarantee for at least one year from the date of successful performance testing and such warrantee/guarantee would be for the machineries, manufacturing defect, poor performance, bad workmanship, equipment, spares, accessories, or any related maintenance or troubleshooting concerns, wear and tear, malfunctions, quality concerns. - During the performance guarantee period of one year the successful bidder/supplier shall attend any call from the IA immediately without any delay and ensure the regular operation of the machineries for no additional cost. If the supplier fails to provide such services, PRADAN reserves the right to recover any amount spent on such activities.

**Details of Machines/ Equipment's to be supplied**

| SL. No. | Name of the Machine  | Quantity | Specification   |
|---------|--|----------|---|
| 1       | Off Grid Solar installation in BSPU                        | 1        | Solar Off-Grid System with 5 kWp Solar Plant, 7.5 kVA inverter 19200 Vah  |
| 2       | Tractor Mounted Compost Aerators (Turner) Machine (Heavy). | 2        | <ol style="list-style-type: none"> <li>1. Router Dia - 16" pipe 7mm Carbon Steel Blades 7mm to 80mm to 200mm. (44 Piece)</li> <li>2. Router Box Length – 2550mm' Router Box Width 1250mm Box Sheet 3mm</li> <li>3. Hydraulic Vole, Water Pump Double Ampler 1.5", Dust Cover Flat Ballet Ahead &amp; Aback. &amp; stone safety cover</li> <li>4. 2000Ltr. Water Tank, Weight Box.</li> <li>5. Router Box inland favour koting, Router aloft favour koting.</li> <li>6. 14 Ply Tayer 7-00-16 Three Piece, Gear Box Heavy Haandi Steel Mix, Crond 27 DP</li> <li>7. Hydraulic Jack Cylinder 1 Pcs. 45mm to 90mm +100mm, 1375mm.</li> <li>8. Hydraulic Control Vole.</li> <li>9. Tool Box, Tool Kit, Water Level</li> <li>10. Chanel Chassis Weight 545 Kg.</li> <li>11. Wheal Hub Heavy Steel Mix.</li> <li>12. Router Box Chanel 5" to 2.5"</li> <li>13. Water Supply nylon pipe steel wire.</li> <li>14. Nut Bolt TVS.</li> <li>15. Cross &amp; Baring Heavy</li> <li>16. Campleen &amp; Jhari Excel Heard Steel</li> </ol> |

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**TENDER FOR THE SUPPLY, INSTALLATION AND TRIAL RUNNING OF MACHINERIES  
AND EQUIPMENTS FOR JUNGAL MAHAL SILK CLUSTER**

|           |   |
|-----------|---|
| <b>1.</b> | <p><b>PREAMBLE</b></p> <p><b>The Ministry of MSME, Government of India</b> has formulated “<b>Scheme of Fund for Regeneration of Traditional Industries (SFURTI)</b>”, with a view for making the traditional industries and artisans more productive and competitive and facilitating their sustainable growth. The scheme stipulates Indian <b>Micro Enterprises Development Foundation</b> as one of the Nodal Agencies for these clusters under the scheme, undertaking the role of programme fund management, in addition to monitoring and evaluation of project implementation.</p> <p>The scheme specifies the following institutional arrangement at the operational level:</p> <ul style="list-style-type: none"><li>➤ a Special Purpose Vehicle (SPV) is formed to develop and manage the cluster</li><li>➤ an Implementing Agency (IA) is appointed to undertake scheme implementation</li><li>➤ a Technical Agency (TA) is designated to assist and guide the scheme implementation</li></ul> <p><b>M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust)</b>, Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, West Bengal -721501 is the Special Purpose Vehicle (SPV) of the Cluster. <b>Professional Assistance for Development Action (PRADAN)</b> is the Implementing agency of the cluster and <b>Tasar development Foundation (TDF)</b> is the designated Technical agency for the cluster.</p> <p>The scheme envisages establishment of production infrastructure, as the Common Facility Center (CFC), for the manufacturing of Tasar silk yarn &amp; fabric products and stipulates the building construction and machinery procurement for the establishment of CFC should adhere to the General Financial Rules (GFR) of Government of India. Accordingly, the tender procedures are being undertaken for the construction of CFC building works and procurement of machineries.</p> <p><b>M/s. JMMTCDC Trust</b>, the Special Purpose Vehicle (SPV) of PRADAN (IA), having the administrative office at Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, West Bengal propose to procure machinery for the yarn &amp; fabric producers and other common facilities with the financial assistance from Government of India under SFURTI.</p> <p>In this context, on behalf of SPV, <b>M/s. JMMTCDC Trust</b>, the Implementing Agency (IA) PRADAN having administrative office at PRADAN, 2<sup>nd</sup> floor, House of Sushant Kumar Sen, Village &amp; Post office- Silda, Near Police camp, Block- Binpur-II, District- Jhargram, West Bengal 721515, invites sealed tenders from Original Equipment Manufacturer(OEM) or authorized Dealer in “Two Cover System” for the Supply, Installation and trial Running Of Machineries And Equipment through transparent bidding process. The Re-Tender notification has been published fixing the date of opening of tender as 10.12.2022 at 02.00 PM.</p> |
|-----------|---|

| <b>2. SCOPE OF WORK</b>   |   |  |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
|---|---|--|--------|------------------------|---------------------|------|---|--|------|---|---|------|---|--|------|---|---|
| <p>a) The successful tenderer should undertake Supply, Installation and Trial Running of Machineries and Equipment at the cluster as per the Estimate/Bill of Quantity (BoQ) given in Annexure-I.</p> <p>b) The successful tenderer should complete the Supply, Installation and Trial Running of Machineries and Equipment within 100 days from the date of receipt of Work Order.:</p>  |   |  |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
| <b>3. QUALIFICATION CRITERIA</b>  |   |  |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
| <table border="1"> <thead> <tr> <th>Clause</th> <th>Qualification Criteria</th> <th>Supporting Document</th> </tr> </thead> <tbody> <tr> <td>3(a)</td> <td>The tenderer should be a registered legal entity.</td> <td>           (i) In case of Private / Public Limited Companies,           <ul style="list-style-type: none"> <li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li> <li>• Copy of Memorandum and Articles of Association</li> </ul>           (ii) In case of Partnership Firm,           <ul style="list-style-type: none"> <li>• Registered Partnership deed</li> </ul>           (iii) In case of Proprietorship Concern,           <ul style="list-style-type: none"> <li>• Copy of Udyog Aadhaar/ GST Registration Certificate / PAN Card.</li> </ul> </td> </tr> <tr> <td>3(b)</td> <td>The tenderer should be a manufacturer (OEM)/ authorized dealer of Original Manufacturer</td> <td>In case of Authorized dealer of the Manufacturer, Valid dealership certificate from OEM (Original Equipment Manufacturer)</td> </tr> <tr> <td>3(c)</td> <td>The tenderer should have at least 3 years of experience (as on 31<sup>st</sup> March 2022) in the field of manufacture/sales of tendered items, for which the bidder bids.</td> <td>           (i) Purchase orders issued by clients<br/>           (ii) Performance certificate issued by clients<br/>           (iii) List of similar orders executed in the last 3 years as per Annexure-V         </td> </tr> <tr> <td>3(d)</td> <td>The tenderer should have been awarded and successfully completed at least three works of similar nature end to end project execution (Gov / Pvt Ltd / MNC) in the last 3 years (As on 31<sup>st</sup> March 2021).</td> <td>           (i) Work orders issued by clients<br/>           (ii) Performance certificate issued by clients         </td> </tr> </tbody> </table> |   |  | Clause | Qualification Criteria | Supporting Document | 3(a) | The tenderer should be a registered legal entity. | (i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> <li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li> <li>• Copy of Memorandum and Articles of Association</li> </ul> (ii) In case of Partnership Firm, <ul style="list-style-type: none"> <li>• Registered Partnership deed</li> </ul> (iii) In case of Proprietorship Concern, <ul style="list-style-type: none"> <li>• Copy of Udyog Aadhaar/ GST Registration Certificate / PAN Card.</li> </ul> | 3(b) | The tenderer should be a manufacturer (OEM)/ authorized dealer of Original Manufacturer | In case of Authorized dealer of the Manufacturer, Valid dealership certificate from OEM (Original Equipment Manufacturer) | 3(c) | The tenderer should have at least 3 years of experience (as on 31 <sup>st</sup> March 2022) in the field of manufacture/sales of tendered items, for which the bidder bids. | (i) Purchase orders issued by clients<br>(ii) Performance certificate issued by clients<br>(iii) List of similar orders executed in the last 3 years as per Annexure-V | 3(d) | The tenderer should have been awarded and successfully completed at least three works of similar nature end to end project execution (Gov / Pvt Ltd / MNC) in the last 3 years (As on 31 <sup>st</sup> March 2021). | (i) Work orders issued by clients<br>(ii) Performance certificate issued by clients |
| Clause  | Qualification Criteria  | Supporting Document  |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
| 3(a)  | The tenderer should be a registered legal entity.   | (i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> <li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li> <li>• Copy of Memorandum and Articles of Association</li> </ul> (ii) In case of Partnership Firm, <ul style="list-style-type: none"> <li>• Registered Partnership deed</li> </ul> (iii) In case of Proprietorship Concern, <ul style="list-style-type: none"> <li>• Copy of Udyog Aadhaar/ GST Registration Certificate / PAN Card.</li> </ul> |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
| 3(b)  | The tenderer should be a manufacturer (OEM)/ authorized dealer of Original Manufacturer   | In case of Authorized dealer of the Manufacturer, Valid dealership certificate from OEM (Original Equipment Manufacturer)  |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
| 3(c)  | The tenderer should have at least 3 years of experience (as on 31 <sup>st</sup> March 2022) in the field of manufacture/sales of tendered items, for which the bidder bids.   | (i) Purchase orders issued by clients<br>(ii) Performance certificate issued by clients<br>(iii) List of similar orders executed in the last 3 years as per Annexure-V   |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |
| 3(d)  | The tenderer should have been awarded and successfully completed at least three works of similar nature end to end project execution (Gov / Pvt Ltd / MNC) in the last 3 years (As on 31 <sup>st</sup> March 2021). | (i) Work orders issued by clients<br>(ii) Performance certificate issued by clients  |        |                        |                     |      |   |  |      |   |   |      |   |  |      |   |   |

|      |  |   |
|------|--|---|
| 3(e) | The tenderer should have reported a minimum Average Annual Turnover of Rs 50 lakhs in the past three consecutive financial years i.e., FY 2018-19, 2019- 20 and 2020-21  | (i) The average annual turnover statement duly certified by Chartered Accountant as per Annexure IV<br>(ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years, FY 2018-19, 2019- 20 and 2020-21 |
| 3(f) | The tenderer should not have been blacklisted for supply of any items or services by any Government departments/ Private agency  | The declaration form as per Annexure VI should be enclosed.   |
| 3(g) | The tenderer in the past 3 years must have been awarded the minimum of one project, the value of which exceeds Rs. Ten lakh  | Work orders issued by the clients   |
| 3(h) | The tenderer must have experienced team that should include capability in Design, Manufacturing, Project management, and Installation & Commissioning of machineries. Top management should have at least 15 years' experience in this sector  | Company profile with list of entire team and their capabilities. List of top management with detailed experience letter and qualification   |
| 3(i) | The tenderer should have a service support and a service station nearby  | Service support criteria and nearest service station location   |
| 3(j) | The tenderer should have an ISO 9001 certificate   | ISO 9001 certificate  |
| 3(k) | The Cost Inclusive of Transportation, Installation, electrification, Trial run with Success Test certification & Taxations. During WARRANTY/GARRANTEE periods any Troubleshooting concerns will be taken up by the BIDDER to follow by the suppliers. The cost should include the warranty/guarantee for at least one year from the date of successful performance testing and such warrantee/guarantee would be for the machineries, manufacturing defect, poor performance, bad workmanship, equipment, spares, accessories, or any related maintenance or troubleshooting concerns, wear and tear, malfunctions, quality concerns. During the performance guarantee period of one year the successful bidder/supplier shall attend any call from the IA immediately without any delay and ensure the regular operation of the machineries for no additional cost. If the supplier fails to provide such services, PRADAN reserves the right to recover any amount spent on such activities. | Document supporting WARRANTY/GARRANTEE  |



|   |   |
|---|---|
| <b>4.</b>   | <b>LANGUAGE OF THE TENDER</b>               |
| <p>The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English, the notarized translated English version of the documents should also be enclosed.</p>  |   |
| <b>5.</b>   | <b>PURCHASE OF TENDER DOCUMENTS</b>         |
| <p>a) The tender document shall be downloaded from <a href="http://www.tdf.org.in">www.tdf.org.in</a>. The tenderer should give a declaration for not having tampered the Tender document downloaded from the Internet (as per Annexure VII).</p> <p>b) The tender document can be downloaded from 28.11.2022 to 09.12.2022.</p>  |   |
| <b>6.</b>   | <b>PREBID MEETING</b>                       |
| <p>There will be a pre-bid meeting on 02.12.2022 at 04.00 PM through video conferencing during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach IA at least two days prior to the pre-bid meeting date. The tenderers are advised to check <a href="http://www.tdf.org.in">www.tdf.org.in</a> for up-to-date information like change in date / venue etc., of pre-bid meeting as IA may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.</p> |   |
| <b>7.</b>   | <b>CLARIFICATION ON THE TENDER DOCUMENT</b> |
| <p>The tenderers may ask for queries in any of the clauses in the tender document before 48 hours of the opening of the tender. Such queries may be sent by e-mail to <a href="mailto:ashishchakraborty@pradan.net">ashishchakraborty@pradan.net</a>. IA will upload the clarification on <a href="http://www.imedf.in">www.imedf.in</a> or <a href="http://www.tdf.org.in">www.tdf.org.in</a>. It is binding on the part of tenderers to check the above-said websites for any amendments or clarifications posted during the entire tender process.</p>   |   |
| <b>8.</b>   | <b>AMENDMENT OF TENDER DOCUMENT</b>         |
| <p>IA whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender, with the concurrence of the tender committee. Any such addendum or corrigendum will be uploaded on <a href="http://www.imedf.in">www.imedf.in</a> or <a href="http://www.tdf.org.in">www.tdf.org.in</a> and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.</p>  |   |
| <b>9.</b>   | <b>AUTHORISATION OF THE TENDERER</b>        |
| <p>The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.</p>   |   |
| <b>10.</b>  | <b>PRE-VISIT OF SITE</b>                    |
| <p>The tenderer, on his/her own responsibility, risk and cost, is advised to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work(s) as mentioned in the Annexure (I).</p>   |   |

|  |   |
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| <b>11.</b>   | <b>SCHEDULE OF SUPPLY</b>                       |
| <p>(a) The specification of machineries, equipment's and its accessories should be as per Annexure-I of the respective package.</p> <p>(b) The supply, erection &amp; commissioning and performance test of machineries, equipment's and its accessories for the respective packages shall be completed within 100 days from the date of issue of purchase order. Delay beyond this period will attract penalty.</p> <p>(c) The machineries, equipment's and its accessories should be delivered and installed at the site of construction.</p> <p>(d) If the contract is not completed within the stipulated time or extended time, Tender Committee will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture of EMD and Security Deposit.</p> <p>(e) In the event of non- performance of the contractual provisions or failure to effect the supply, erection &amp; commissioning and performance test within the stipulated time or during the extended period and if it is found that the supplier, has not fulfilled the contractual obligation with IA in any manner during the currency of the contract or also found on later date, Tender Committee reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 3 years</p> <p>(f) Every step will be taken by the IA to make infrastructure ready at the scheduled time of dispatch of Machinery, equipment's and its accessories. If there is any delay due to any reason on the part of the IA, release of payment will be considered on the basis of delivery schedule given in Purchase Order.</p>   |   |
| <b>12.</b>   | <b>SUBMISSION OF TENDER IN TWO COVER SYSTEM</b> |
| <p>(a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions failing which the tender will be rejected summarily.</p> <p><b>(b) Tenders should be submitted in two parts:</b></p> <ol style="list-style-type: none"> <li>i. Part I will cover Technical bid and</li> <li>ii. Part II will cover Financial bid</li> </ol> <p>(c) Tenderers should ensure submission of all documents pertaining to Part-I and Part II proposals separately as per the Check list given in Annexure -XI.</p> <p>(d) Tenderers are requested to place Part I and Part II documents in separate sealed covers. Part I cover to be superscripted as <b>“Part I – Technical bid”</b> and Part II cover to be superscripted as <b>“Part II – Financial bid”</b> respectively, mentioning the name and address of the Tenderer in each of the both covers. These two sealed covers (Part I and Part II) must be placed in a single outer cover superscripted as <b>“Tender for Supply, Installation And Trial Running Of Machineries And Equipment for JUNGALMAHAL TASAR Cluster”</b> and addressed to <b>“Junglal Mahala Mahila Tasar Chasir Dal Community Trust, Kabita Sing, Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, West Bengal -721501”</b> mentioning the name and address of the Tenderer in the outer cover. <b>Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected.</b></p> <p>(e) Alternatively, the tenders can be submitted through registered post so as to reach the above address on or before 01.00 PM before the above mentioned date. Tenders received after the specified time will not be considered and IA will not be liable or responsible for any postal delays.</p> <p>(f) A tender once submitted shall not be permitted to be altered or amended.</p> |   |

|   |   |
|---|---|
| <b>13.</b>  | <b>EARNEST MONEY DEPOSIT</b>                |
| <p>(a) As per the Office Memorandum issued by Procurement policy Division, Department of Expenditure, Ministry of Finance vide letter no.F.9/4/2020-PPD dated 12.11.2020, the bidders who are registered with MSME having NSIC number or Udam are exempted from submission of EMD. They have to provide a EMD declaration which should be enclosed in the tender application form and for others 2% of the total amount should be given as EMD amount.</p> <p>(b) The tenderer should submit “<b>BID SECURITY DECLARATION</b>” as per the format given in Annexure VIII, failing which the bid is liable for rejection.</p> <p>(c) If the tenderer emerges as the successful bidder and after subsequent issuance of letter of acceptance by the IA, failure to sign the agreement, to remit the Security Deposit or to execute the contract as per tender conditions, will result in blacklist of the firm upto a maximum period of 3 years.</p>   |   |
| <b>14.</b>  | <b>VALIDITY</b>                             |
| <p>(a) The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 90 days from the date of opening of the Tender.</p> <p>(b) The accepted rate of the successful tenderer is valid till the entire contract is fully completed. Escalation in the rates will not be entertained under any circumstances.</p>  |   |
| <b>15.</b>  | <b>OPENING AND EVALUATION OF THE TENDER</b> |
| <p>a) Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee on the mentioned date at 02.00 PM in the presence of the available Tenderers/ representatives of the Tenderers who choose to be present. The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.</p> <p>b) Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.</p> <p>c) If the date fixed for opening of the tender happens to be a government holiday, the sealed tenders will be received up to 01.00 PM on next working day and opened at 02.00 PM on the next working day.</p> <p>d) The Technical bid will be evaluated by the tender committee in terms of the qualification Criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished.</p> <p>e) After the completion of evaluation of technical bids, the tenderers declared as qualified by the Committee, will be informed the date of opening of Financial bid (Part II).</p> |   |

|  |                                |
|--|--------------------------------|
| <b>16.</b>   | <b>PRICE OFFER</b>             |
| <p>(a) The Financial bid should be kept only in the Part II cover.</p> <p>(b) The Financial bid should be prepared as per Annexure-X.</p> <p>(c) The price should be neatly and legibly written both in figures and words.</p> <p>(d) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.</p> <p>(e) If a bidder quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.</p> <p>(f) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.</p>  |                                |
| <b>17.</b>   | <b>EVALUATION OF THE PRICE</b> |
| <p>(a) The Tender committee will examine for complete, properly signed and error-free nature of the Financial bid (Part II)</p> <p>(b) The comparison of the rates offered shall be based on the total all-inclusive rates offered (i.e., sum of all inclusive rate offered for all the tendered items).</p>   |                                |
| <b>18.</b>   | <b>AWARD OF CONTRACT</b>       |
| <p>(a) The Tenderer who has quoted lowest price (L1) will be issued the 'Letter of Acceptance' by the Implementing Agency.</p> <p>(b) In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.</p>   |                                |
| <b>19.</b>   | <b>SECURITY DEPOSIT</b>        |
| <p>(a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of <b>3% of the value of the contract</b> in the form of Accountpayee Demand Draft from any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favour of "JUNGAL MAHAL MAHILA TASAR CHASIR DAL COMMUNITY TRUST-SFURTI", payable at Jhargram, within 10 (Ten) working days from the date of receipt of letter of acceptance.</p> <p>(b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested.</p> <p>(c) Security Deposit amount remitted will not earn any interest.</p> |                                |
| <b>20.</b>   | <b>AGREEMENT</b>               |
| <p>The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental there to. In the event of failure to execute the agreement, within the time prescribed, the SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.</p>   |                                |

|   |                                |
|---|--------------------------------|
| <b>21.</b>  | <b>ISSUE OF PURCHASE ORDER</b> |
| <p>After payment of Security Deposit and successful execution of the agreement, Purchase Order will be released within 5 days by the IA. The successful tenderer should complete the supply, erection &amp; commissioning and performance test of machineries, equipments and its accessories within stipulated time from the date of receipt of Purchase Order.</p>  |                                |
| <b>22.</b>  | <b>PERFORMANCE TEST</b>        |
| <p>a) The successful tenderer shall demonstrate the performance of the machineries, equipments and its accessories in complete conformity with the relevant technical specifications and performance parameters as specified in the Purchase Order.</p> <p>b) This demonstration should be done as stipulated by the IA</p> <p>c) The performance tests should be completed within 30 days from the date of delivery of machineries, equipments and all accessories. However, the period of supply, erection, commissioning and performance test should not exceed the period stipulated in the schedule of supply.</p>   |                                |
| <b>23.</b>  | <b>TRAINING OF STAFF</b>       |
| <p>(a) The successful tenderer should provide training to Staffs on the operation and maintenance of the machineries, equipments and its accessories after completion of the performance test.</p> <p>(b) The successful tenderer should provide 2 hard copies and soft copies of brochures &amp; operation manuals for the machineries, equipments and its accessories to IA.</p>  |                                |
| <b>24.</b>  | <b>PAYMENT TERMS</b>           |
| <p>a) 30% of contract value will be paid as advance on execution of agreement against Bank guarantee. The Tenderer should produce Bank guarantee for the equal amount, which should be valid for a minimum period of 12 months. If necessary, the bank guarantee should be extended for the required period as requested by IA.</p> <p>b) 50% of the contract value will be paid, against bills, on receipt of the complete set of machinery, equipments and its accessories as per the order in full in good condition, at the CFC site, after acceptance by the tender committee. (OR) Alternatively, the bidder may opt for 80% of Contract value on supply of the complete set of machinery, equipments and its accessories as per the order in full in good condition, at the CFC site, after acceptance by the tender committee, instead of claiming first instalment of 30% as advance payment against bank guarantee.</p> <p>c) 15% of the contract value will be paid on successful completion of the performance test.</p> <p>d) The balance 5% and SD will be released only after satisfactory completion of the entire contract and submission of bank guarantee equivalent to 10% of the total value of contract valid for 1 year towards performance guarantee.</p> <p>e) IA also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the IA immediately on demand, without raising any dispute/protest.</p> |                                |

|  |                                |
|--|--------------------------------|
| <b>25.</b>   | <b>PENALTY</b>                 |
| <p>(a) Failure to execute the entire contract within 100 days from the date of issue of purchase order will attract a penalty of 1% per 15 days, on the full value of the contract upto a maximum of 10%. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.</p> <p>(b) The response time for attending the complaint raised by IA has to be within 48 hours and resolution time for the same has to be within the next 48 hours. Failure to comply with the above time line will attract a penalty of Rs.1000/- per day.</p> <p>(c) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works. This would no way restrict IA from levying penalty</p>  |                                |
| <b>26.</b>   | <b>PERFORMANCE GUARANTEE</b>   |
| <p>(a) The machineries, equipments and its accessories are to be guaranteed for a period of 12 months from the date of completion of performance test against manufacturing defect, bad workman ship or poor performance.</p> <p>(b) During performance guarantee period of 12 months the successful tenderer should attend any call from IA immediately, in case of any problems, related to operation or malfunctioning of the machinery, equipments &amp; accessories, without any delay for regular operation of the machinery. The above service should be done at Free of cost.</p> <p>(c) The successful tenderer should submit bank guarantee equivalent to 10% of the total value of contract valid for 1 year towards performance guarantee.</p> <p>(d) After completion of one year performance guarantee period successfully, the performance security (bank guarantee) furnished by the tenderer will be returned tohim, after recovery of dues if any.</p> |                                |
| <b>27.</b>   | <b>TERMINATION OF CONTRACT</b> |
| <p>IA reserves the right to terminate the contract at any time during the validity period on account of non-fulfilment of contract or for any of the reasons.</p>  |                                |
| <b>28.</b>   | <b>GENERAL CONDITIONS</b>      |
| <p>(a) Conditional tender in any form will not be accepted.</p> <p>(b) Any notice regarding any matters, to the supplier shall deemed to be sufficiently served,if given in writing to his usual or last known place of business.</p> <p>(c) The Tender Committee reserves the right to reject any or all the tenders without assigning any reason thereof.</p> <p>(d) Tender committee reserves the right to relax or waive or amend any of the tender conditions.</p> <p>(e) The successful tenderer shall not outsource/off load either full or part of the work to anyother agency / individual.</p> <p>(f) If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.</p>   |                                |

|   |                                  |
|---|----------------------------------|
| <b>29.</b>  | <b>ARBITRATION</b>               |
| <p>(a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the CEO, IMEDF for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.</p> <p>(b) The venue of the Arbitration shall be at the Indian Micro Enterprises Development Foundation, B-32, Tara Crescent, NRPC Colony, Block B, Qutab Institutional Area, New Delhi-110016. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.</p> <p>(c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court in Jhargram, West Bengal only.</p> |                                  |
| <b>30.</b>  | <b>JURISDICTION OF THE COURT</b> |
| <p>Any dispute arising out of non-fulfilment of any of the terms and conditions of this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in Jhargram, West Bengal only.</p> <p>We agree to the above terms and conditions.</p> <p><b>SIGNATURE OF THE TENDERER:</b></p> <p><b>DATE:</b></p> <p><b>NAME IN BLOCK LETTERS:</b></p> <p><b>DESIGNATION:</b></p> <p><b>ADDRESS:</b></p>   |                                  |

**Annexure I- Bill of Quantity**

| <b>SL. No.</b> | <b>NAME OF THE MACHINE</b>                                 | <b>QUANTITY</b> | <b>SPECIFICATIONS</b>   |
|----------------|--|-----------------|---|
| 1.             | Off Grid Solar installation in BSPU                        | 1               | Solar Off-Grid System with 5 kWp Solar Plant, 7.5 kVA inverter 19200 Vah  |
| 2.             | Tractor Mounted Compost Aerators (Turner) Machine (Heavy). | 2               | 1. Router Dia - 16" pipe 7mm Carbon Steel Blades 7mm to 80mm to 200mm. (44 Piece)<br>2. Router Box Length – 2550mm' Router Box Width 1250mm Box Sheet 3mm<br>3. Hydraulic Vole, Water Pump Double Ampler 1.5", Dust Cover Flat Ballet Ahead & Aback. & stone safety cover<br>4. 2000Ltr. Water Tank, Weight Box.<br>5. Router Box inland favour koting, Router aloft favour koting.<br>6. 14 Ply Tayer 7-00-16 Three Piece, Gear Box Heavy Haandi Steel Mix, Crond 27 DP<br>7. Hydraulic Jack Cylinder 1 Pcs. 45mm to 90mm +100mm, 1375mm.<br>8. Hydraulic Control Vole.<br>9. Tool Box, Tool Kit, Water Level<br>10. Chanel Chassis Weight 545 Kg.<br>11. Wheal Hub Heavy Steel Mix.<br>12. Router Box Chanel 5" to 2.5"<br>13. Water Supply nylon pipe steel wire.<br>14. Nut Bolt TVS.<br>15. Cross & Baring Heavy<br>16. Campleen & Jhari Excel Heard Steel |



**PART-I**

**ANNEXURE – II**

Date: \_\_\_\_\_

From,  
Name:  
Address:  
Ph:  
Fax:  
E-mail:

To,  
The CEO,  
M/s. Jungal Mahal Mahila Tasar Chasir Dal  
Community Trust (JMMTCDC Trust),  
Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda,  
Block- Binpur-II, District- Jhargram,  
West Bengal -721501

Sir,

Sub: Supply, Installation And Trial Running Of Machineries And Equipment's  
for Jungal MahalTasar Cluster - Submission of Part I - Reg  
Ref: Your Re-Tender Notice Dt. ....

With reference to your tender notice, we submit here with our sealed Tender for the Supply, Installation And Trial Running Of Machineries And Equipments for Skilled Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust), as specified by IA in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions
- 2) Authorization letter from the Company for the person to sign the tender.
- 3) Details of the Tenderer (as per Annexure-III)
- 4) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).
- 5) List of purchase orders executed in last 3 years as per Annexure-V
- 6) Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI).
- 7) Declaration for not having tampered the Tender documents downloaded from the website [www.tdf.org.in](http://www.tdf.org.in) (Annexure-VII).
- 8) Bid Security Declaration form (as per Annexure VIII)
- 9) The copy of certificate of incorporation/registration (If applicable)
- 10) Copy of Memorandum and Articles of Association (If applicable)

- 11) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
- 12) Copy of Udyog Aadhaar & PAN Card
- 13) Valid Registration of GST
- 14) Work Orders issued by the clients.
- 15) Performance certificate issued by the clients.
- 16) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY, 2018-19 2019-20 and 2020-2021
- 17) Latest I.T return.
- 18) Notarized translated English version of the documents in a language other than English/ Bengali, if any.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

**Encl: As stated above**

**ANNEXURE - III****DETAILS OF THE TENDERER**

|  |   |
|--|---|
| 1. Name of the Tenderer                |   |
| 2. Registered Office Address           | Telephone Number:<br>Fax :<br>Email :<br>Website, if any                        |
| 3. Contact Person                      | Name:<br>Designation:<br>Phone:<br>Mobile:<br>Email:                            |
| 4. Date of Incorporation               |   |
| 5. Legal Status                        | Proprietorship/partnership/Pvt. Limited/Public Limited/<br>Others (Pl. mention) |
| 6. Eligible license holder of          |   |
| 7. Brief profile of the tenderer       |   |
| 8. Number of staffs on regular payroll | Technical:<br>Administration:   |
| 9. PAN Number                          |   |
| 10. GST Registration Number            |   |

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**ANNEXURE -IV**

**ANNUAL TURN OVER STATEMENT**

The Annual turnover of M/s \_\_\_\_\_ for the past three years  
(either Sl.No.1,2 & 3, or Sl.No.2,3 &4) are given below and certified that the statement is  
true and correct.

| <b>S.no</b>                                  | <b>Year</b> | <b>Turnover<br/>(Rs. in lakh)</b> |
|--|-------------|-----------------------------------|
| 1  | 2017-2018   |                                   |
| 2  | 2018-2019   |                                   |
| 3  | 2019-2020   |                                   |
| 4  | 2020-2021   |                                   |
|  | Total       |                                   |
| Average annual turnover<br>of latest 3 years |             |                                   |

**DATE :**

**SIGNATURE OF THE TENDERER**

**SIGNATURE OF CHARTERED ACCOUNTANT**  
**(with seal and Address)**

**ANNEXURE - V**

**List of similar orders undertaken in the past 3 years**

*(Please provide the details for each project in separate sheet along with work Order/completion certificate from client)*

| <b>S.No</b> | <b>Name &amp; Address of the Client</b> | <b>Name of Machinery</b> | <b>Quantity Supplied</b> | <b>Year of Supply</b> | <b>Cost (Rs.in Lakhs)</b> | <b>Purchase Order/Completion Certificate enclosed</b> |
|-------------|---|--------------------------|--------------------------|-----------------------|---------------------------|---|
| 1.          |   |                          |                          |                       |                           |   |
| 2.          |   |                          |                          |                       |                           |   |
| 3.          |   |                          |                          |                       |                           |   |
| 4.          |   |                          |                          |                       |                           |   |
| 5.          |   |                          |                          |                       |                           |   |
| 6.          |   |                          |                          |                       |                           |   |
| 7.          |   |                          |                          |                       |                           |   |
| 8.          |   |                          |                          |                       |                           |   |
| 9.          |   |                          |                          |                       |                           |   |
| 10.         |   |                          |                          |                       |                           |   |

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**CERTIFICATE**

Date: \_\_\_\_\_

Certified that M/s. .... / the firm /company or its partners / shareholders had not been blacklisted by any Government Agencies.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**DECLARATION FORM**

Date: \_\_\_\_\_

a) I/We \_\_\_\_\_ having our office at ..... do declare that I/We have carefully read all the conditions of Re-tender floated vide tender ref.no. SFURTI/PRADAN/02/2022-23 for the supply, erection and commissioning of machineries, equipment's and its accessories for the Common Facility Center & Cocoon Bank of Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust), and will complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site [www.tdf.org.in](http://www.tdf.org.in) and I /We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and I /We am/are liable to be banned from doing business with M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust) or prosecuted.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**BID SECURITY DECLARATION FORM**

Date: \_\_\_\_\_

To

The CEO,  
M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust),  
Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda,  
Block- Binpur-II, District- Jhargram,  
West Bengal -721501

***Re-Tender No. SFURTI/PRADAN/02/2021-23 dated 28.10.2022***

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be blacklisted from bidding for any contract for a maximum period of 3 years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We have withdrawn / modified / amended or failure to sign the agreement or to remit the Security Deposit or to execute the contract as per tender conditions, during the period of bid validity specified in the tender document.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**



**PART-II**

From,

Name:

Address:

Ph:

Fax:

E-mail:

To,

The CEO,

M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust),

Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda,

Block- Binpur-II, District- Jhargram,

West Bengal -721501

Madam,

Sub: Tender for the supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Center & Cocoon Bank of the Jungal Mahal Tasar Cluster- Submission of Part II - Price Offer-Reg.

Ref:- Our tender (Technical Bid) submitted for the “supply, erection and commissioning of machineries, equipments and its accessories for the Common Facility Center & Cocoon Bank of the Jungal Mahal Tasar Cluster -,”

---

In continuation of our above tender, we submit herewith the price offer for the “ supply, erection and commissioning of machineries, equipments and its accessories for the & Cocoon Bank of the Jungal Mahal Tasar Cluster,” as specified by IA in this tender document.

We agree to abide by the terms and conditions stipulated by the IA and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the IA in this tender will hold good as per IA tender conditions.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

ANNEXURE - X

**FINANCIAL BID**

| <b>SL.No.</b> | <b>NAME OF THE MACHINE</b>          | <b>QUANTITY</b> | <b>BASIC PRICE</b> |
|---------------|-------------------------------------|-----------------|--------------------|
| 1.            | Off Grid Solar installation in BSPU | 1               |                    |
| 2.            | Tractor Mounted Compost Aerators    | 2               |                    |

**ANNEXURE - XI**  
**CHECKLIST OF DOCUMENTS**

**Documents to be enclosed in Part-I:**

| <b>S.No</b> | <b>Checklist</b>   | <b>Enclosed<br/>(Yes/No)</b> | <b>Reference in the Bid<br/>(Page No.)</b> |
|-------------|--|------------------------------|--|
| 1.          | A covering letter on your letter head addressed to the CEO, M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust), Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, W.B -721501 (as per Annexure-II) |                              |  |
| 2.          | Tender conditions duly signed in each page and enclosed in token Of accepting the Tender conditions  |                              |  |
| 3.          | Authorization letter from the Company for the person to sign the tender  |                              |  |
| 4.          | Details of the Tenderer (as per Annexure-III)  |                              |  |
| 5.          | Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV)  |                              |  |
| 6.          | List orders executed in last 3 years as per (Annexure-V)   |                              |  |
| 7.          | Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI)   |                              |  |
| 8.          | Declaration for not having tampered the Tender documents downloaded from the websites <a href="http://www.tdf.org.in">www.tdf.org.in</a> (Annexure-VII).   |                              |  |
| 9.          | Bid Security Declaration form (as per Annexure VIII)   |                              |  |
| 10.         | The copy of certificate of incorporation/registration.   |                              |  |
| 11.         | Copy of Memorandum and Articles of Association   |                              |  |
| 12.         | Copy of Registered Partnership deed, in case of Partnership Firm   |                              |  |
| 13.         | Copy of Udyog Aadhaar & PAN Card   |                              |  |
| 14.         | Valid Registration of GST  |                              |  |
| 15.         | Work Orders issued by the clients  |                              |  |

| S.No | Checklist   | Enclosed<br>(Yes/No) | Reference in the Bid<br>(Page No.) |
|------|---|----------------------|------------------------------------|
| 16.  | Performance certificate issued by the clients   |                      |                                    |
| 17.  | The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY 2018-19, 2019-20, and 2020-2021 |                      |                                    |
| 18.  | Latest I.T return   |                      |                                    |
| 19.  | Notarized translated English version of the documents in a language other than English, if any  |                      |                                    |
| 20.  | Last 3 years track record end to end project execution (Gov / Pvt Ltd / MNC )   |                      |                                    |
| 21.  | List of team and top management with Experience & Capability- Design   Mfg   Project Management   Installation & Commissioning  |                      |                                    |
| 22.  | Service support-nearest location  |                      |                                    |
| 23.  | ISO 9001 Certificate  |                      |                                    |
| 24.  | List of work orders of 1 crore and more   |                      |                                    |

**Documents to be enclosed in Part-II**

| S.No | Checklist  | Enclosed (Yes/No) |
|------|--|-------------------|
| 1.   | A covering letter on your letter head addressed to the CEO, M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust), Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, W.B -721501 (as per Annexure-IX) |                   |
| 2.   | Financial Bid as per Annexure- X of the Tender document.   |                   |

**Both ‘Part I – Technical bid’ cover and ‘Part II – Financial bid’ cover must be placed in a separate sealed cover** superscripted as “Tender for the supply, erection and commissioning of machineries, equipment’s and its accessories for the Common Facility Center & Cocoon Bank of Jungal Mahal Tasar Cluster” and addressed to “**CEO, M/s. Jungal Mahal Mahila Tasar Chasir Dal Community Trust (JMMTCDC Trust), Village-Shyamnagar, P.O-Borsole, Panchayat- Bhulaveda, Block- Binpur-II, District- Jhargram, W.B -721501**”, containing the name and address of the Tenderer.

**Note: Tenders submitted in unsealed cover would summarily be rejected**